

KEY: Yellow means NOT available in VitalSource Bookshelf		
COURSE NAME	COURSE ID	REQUIRED TEXT (books)
Leadership in Action	MAC 5310	Northouse, P. G. (2025). Introduction to leadership (6th ed.). Thousand Oaks, CA: Sage Publications, Inc. ISBN: 9781071884959 Flint, A. (2023). Mayor's Desk: 20 conversations with Local Leaders Solving Global Problems. Boston, MA: Lincoln Institute of Land Policy. ISBN: 9781558444485
Applying the Core: CLU Capstone	MCC 5332	There are no required course texts for this course.
Invitation to Inquiry: Foundations of the Claremont Core®	MCC 5320	Tracy, S. J. (2024). Qualitative Research Methods: Collecting Evidence, Crafting Analysis, Communicating Impact (3rd ed.) Wiley-Blackwell. ISBN: 978-1119988656
Activating the Core®: Research Methods	MCC 5321	Tracy, S. J. (2024). Qualitative Research Methods: Collecting Evidence, Crafting Analysis, Communicating Impact (3rd ed.) Wiley-Blackwell. ISBN: 978-1119988656
Strategic Communication for Effective Leadership	MSC 5320	No Required Text-Resources are provided in course
Challenges in Health Services Delivery	MHA 5302	Elbel, B. & Knickman, J. (2019). Jonas and Kovner's health care delivery in the United States (12th ed.). New York, NY: Springer Publishing Company. ISBN: 978-0826172723
Quality Management in Healthcare	MHA 5303	Ricketts, J.A. (2008). Reaching the goal: How managers improve service business using Goldratt's theory of constraints New York, NY: IBM Press/Pearson. ISBN: 978-0132565417 Spath, P.L., & Kelly, D.L. (2017). Applying quality management in healthcare: A systems approach (4th ed.) Publisher: Health Administration Press. ISBN: 978-1567938814
Health Informatics and Innovation	MHA 5305	McConnell, C. R. (2013). The health care manager's human resources handbook (2nd ed.). Ontario, NY: Jones and Bartlett Learning. ISBN: 978-1449657390 Robbins, S. P., & Judge, T. A. (2019). Organizational behavior (18th ed.). New York, NY: Pearson. ISBN: 978-0134729329
Finance and Accounting in Healthcare	MHA 5306	Reiter, K.L. & Song, P.H. (2018). Gapenski's fundamentals of healthcare finance (3rd ed.). Chicago, IL: Health Administration Press. ISBN: 978-1567939750
Managerial Epidemiology	MHA 5318	Khaliq, A. A. (2020). Managerial epidemiology: Principles & applications. Jones & Bartlett Learning, LLC. ISBN: 978-1284082173
Strategic Compensation and Benefits	MHR 5306	Atchison, T., Belcher, D., & Thomsen, D. (2019). Internet based compensation administration. https://www.eriesi.com/dlc/onlinetextbook Human Resource Management. (2016). https://open.lib.umn.edu/humanresourcemanagement/
Training and Developing an Effective Workforce	MHR 5308	Biech, E. (2017). The art and science of training. Alexandria, VA: Association for Talent Development. Retrieved from http://search.ebscohost.com.claremontlincoln.idm.oclc.org/login.aspx?direct=true&db=nlebk&AN=1429481&site=ehost-live Scisco, P., Biech, E., & Hallenbeck, G. (2017). Compass: Your guide for leadership development and coaching. Greensboro: Center for Creative Leadership Press. ISBN: 978-1604916515. Retrieved from http://search.ebscohost.com.claremontlincoln.idm.oclc.org/login.aspx?direct=true&db=nlebk&AN=1621852&site=ehost-live
Critical Issues in HR Ethics and Law	MHR 5313	Fleischer, C.H. (2022). The SHRM essential guide to employment law: A handbook for HR professionals, managers, businesses, and organizations (2nd edition). PB Publishing. ISBN: 978-1586445164
		Fields, E. (2016). The essentials of finance and accounting for nonfinancial managers (3rd ed.). AMACOM. ISBN: 978-0814436943

Finance and Accounting for Managers	MFI 5300	Li, W.S. (2018). Strategic management accounting: A practical guidebook with case studies. Springer. ISBN: 978-9811057281
Program Management and Scenario Building	MPA 5302	Thiry, M. (2016). Program Management (Fundamentals of Project Management) (2nd Edition). Routledge. ISBN: 978-1472474278
Introduction to Public Finance	MPA 5304	Fisher, R. (2023). State and Local Public Finance, (5th Edition). England, UK: Routledge. ISBN: 978-1000713558
Policy Development and Analysis	MPA 5306	Bolman, L.G. & Deal, T.E. (2017). Reframing organizations: Artistry, choice, and leadership. Hoboken, NJ: John Wiley & Sons. ISBN: 9781119281825 Heath, C., & Heath, D. (2010). Switch, how to change things when change is hard. ISBN: 9780385528757 OCAI Online. (n.d.). <i>OCAI One: Discover your culture in 15 minutes</i> . https://www.ocai-online.com/products/ocai-one
Civic Engagement and Complex Social Issues	MPA 5310	Homan, M.S. (2016). Promoting community change: Making it happen in the real world (6th ed.). Brooks/Cole, Cengage Learning. ISBN:978-1305101944 Kaner, S. (2014). Facilitator's guide to participatory decision-making (3rd ed.). San Francisco, Ca: Jossey-Bass. ISBN:978-1118404959 Morse, S.W. (2014). Smart communities: How citizens and local leaders can use strategic thinking to build a brighter future (Essential texts for nonprofit and public leadership and management. San Francisco, Ca: Jossey-Bass. ISBN: 978-1118427002 Staples, L. (2016). Roots to power: A manual for grassroots organizing (3rd ed.). Westport, CT: Praeger. ISBN: 978-1-4408-3365-6 Weil, M., Reisch, M., & Ohmer, M. (2013). The handbook of community practice. Thousand Oaks, CA: Sage Publications, Inc. ISBN: 978-1412987851
Scenario Planning for Public Administration	MPA 5311	Goodspeed, R. (2020). Scenario planning for cities and regions: Managing and envisioning uncertain futures. Cambridge: Lincoln Institute of Land Policy. ISBN: 9781558444003 Stapleton, J. (2020). How to use exploratory scenario planning (XSP): Navigating an uncertain future. Columbia University Press. ISBN: 978-1-55844-405-8
Legal Frameworks for Public Administration	MPA 5313	There are no required course texts for this course.
Business Models and Marketing for Social Change	MSI 5325	Martin, R., & Osberg, S. (2015). Getting beyond better: How social entrepreneurship works. Boston, MA:Harvard Business Review Press. ISBN: 978-1-63369-068-4 Salamon, L.M. (Ed.) (2012). The state of nonprofit America (2nd ed.). Washington, DC: Brookings Institute Press. ISBN: 978-0-8157-0330-3
Learning Strategies for Career and Personal Growth	BFC 3311	Carter, C., & Kravits, S. (2020). Keys to College Success: COVID-19 Success Updates and Coaching Included (9th ed.). Denver, CO: LifeBound LLC. ISBN: 9781735189109
Writing for Impact	BFC 3312	Ritzenberg, A. & Mendelsohn, S. (2021). How Scholars Write (1st Edition). Oxford University Press. ISBN: 9780190095840 The American Psychological Association. (2020). Publication Manual of the American Psychological Association 2020: The Official Guide to APA Style (7th Edition). The American Psychological Association. ISBN: 9781433832185
Workforce Planning	BHR 4305	Gibson, A. (2021). Agile Workforce Planning: How to Align People with Organizational Strategy for Improved Performance (1st Edition). London, UK: Kogan Page. ISBN: 978-1789666052
Principles of Management	BMG 3301	Bateman, T. S., & Konopaske, R. (2020). M: Management (7th ed.). New York: McGraw Hill. ISBN: 9781264209552
Emotional Intelligence for Professional Growth	BOL 3305	Bradberry, T. (2025). The New Emotional Intelligence (1st edition). ISBN: 979-8218589660

Awareness Techniques for Effective Leadership	BOL 3311	Tusk,K.(2021). Mindfully Wise Leadership: The Secret of Today's Leaders (1st Edition). Lanham,MD: Rowman & Littlefield Publishers. ISBN: 9781538156377
Leadership Approaches for Modern Challenges	BOL 3312	Ladkin, D.(2020). Rethinking Leadership: A New Look at Old Leadership Questions (2nd Edition). Cheltenham, UK: Edward Elgar Publishing. ISBN: 9781788119320
Developing Authentic Leadership	BOL 3313	Northouse, P. (2025). Introduction to Leadership: Concepts and Practice (6th Edition). Thousand Oaks, CA: Sage Publishing. ISBN: 978-1071884928
Maximizing Productivity through Time Management	BOL 3314	Forsyth, P. (2019). Successful Time Management: How to be Organized, Productive and Get Things Done (6th ed.). London, UK: Kogan Page. ISBN: 9781398606197
CLU Senior Seminar	BOL 4310	There are no required course texts for this course.
Creating a Thriving Workplace	BOL 4317	J.M. Kouzes & B. Z. Posner (2023). The Leadership Challenge: How to Make Extraordinary Things Happen in Organizations. John Wiley & Sons, Inc. ISBN: 9781119736158
Leading Change in Dynamic Environments	BOL 4318	Palmer, I., Dunford, R., & Buchanan, D. A. (2022). Managing Organizational Change: A Multiple Perspectives Approach (4th Edition). McGraw Hill. ISBN: 9781264071579